

**PARTICIPATING ADDENDUM**

**AMENDMENT #1**

[hereinafter "Amendment"]

For

**NASPO VALUEPOINT SECURITY AND PROTECTION SERVICES  
MASTER PRICE AGREEMENT NUMBER 3407**

Between

**Justice Systems Corporation.**  
[hereinafter "Contractor"]

and

The State of Nevada  
[hereinafter "Participating State"]

(Participating State Contract Number: 3407)

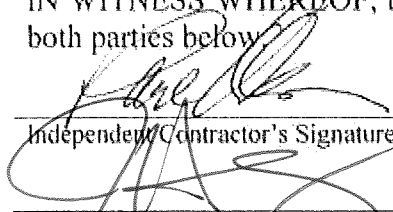

**1. AMENDMENTS**

All provisions of the original Participating Addendum resulting from the Master Agreement and the State of Nevada remain in full force and effect with the exception of the following:

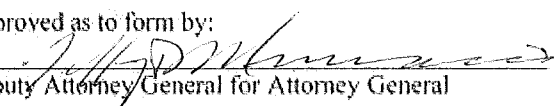
The following paragraphs will be added to Section #4:

- G. Consideration: The parties agree that Contractor will provide the services specified in the Scope of Work and Incorporated Documents at a cost not to exceed \$3,000,000.00.
- H. Travel: All travel cost must be approved in writing prior to work being performed. Vendors must comply with Exhibit A (Travel requirements).

IN WITNESS WHEREOF, the parties have executed this Addendum as of the date of execution by both parties below

	11/1/17	President, Justice Systems Corp.
Independent Contractor's Signature	Date	Independent Contractor's Title
Jeffrey Haag	11-17-2017	CPO, NV State Purchasing Administrator
Signature	Date	Title
		
APPROVED BY BOARD OF EXAMINERS		

On: 11/9/18  
Date

Approved as to form by:  
  
Deputy Attorney General for Attorney General  
On: 17 Nov 17  
Date

## RFP 3407 Security & Fire Protection Services

### Travel Requirements (Exhibit A)

1. Travel costs associated with agencies project must be approved prior to vendor traveling.
2. Vendors are to only charge actuals and may not upcharge. Example: travel time 45 minutes, vendor may only charge 45 minutes.
3. Travel costs will be reimbursed at the same current rates allotted to state employees. Travel costs will be reimbursed based on actual costs limited by Federal Travel Regulations (FTR) and the CONUS rate for Nevada. The FTR breaks down meals and incidental expenses at its website: [www.gsa.gov/mie](http://www.gsa.gov/mie). The lodging rate excludes taxes and fees. Taxes and fees are reimbursable. See this website for lodging in Nevada: <http://www.gsa.gov/portal/category/100120>.
  - a. Receipts will be required for all lodging. The maximum allowance for lodging is the amount the vendors are eligible to be reimbursed; therefore, all taxes and fees are included in the maximum lodging allowance.
  - b. If the GSA website does not recognize the county in which the vendor is traveling, the rate defaults to the standard CONUS location reimbursement rate. These rates may vary, please verify all rates prior to travel.
  - c. A copy of the current GSA allowance for lodging and M&IE may be requested by the using agency prior to approval.
4. The agencies are not responsible for payment of any premium, deductible or assessments on insurance policies purchased by the vendor for a rental vehicle if applicable.

**PARTICIPATING ADDENDUM**



**SECURITY & FIRE PROTECTION SERVICES**

Lead by the State of Nevada

Master Agreement #: 3407

Contractor: **JUSTICE SYSTEMS CORPORATION**

Participating Entity: **STATE OF NEVADA**

The following products or services are included in this contract portfolio:

**Category 8:** High Security Control Systems

**Master Agreement Terms and Conditions:**

1. Scope: This addendum covers the **Security & Fire Protection Services** led by the State of **Nevada** for use by state agencies and other entities located in the Participating State [*or State Entity*] authorized by that State's statutes to utilize State contracts with the prior approval of the State's Chief Procurement Official.
  
2. Participation: This NASPO ValuePoint Master Agreement may be used by all state agencies, institutions of higher institution, political subdivisions and other entities authorized to use statewide contracts in the State of **Nevada**. Issues of interpretation and eligibility for participation are solely within the authority of the State Chief Procurement Official.
  
3. Primary Contacts: The primary contact individuals for this Participating Addendum are as follows (or their named successors):

Contractor

Name:	Paul Allyn, President
Address:	19428 66 <sup>th</sup> Avenue South, Suite Q-109, Kent, WA 98032
Telephone:	253-236-4817
Fax:	253-236-8091
Email:	<a href="mailto:pallyn@justicesys.com">pallyn@justicesys.com</a>



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Lead by the State of Nevada

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Participating Entity

Name:	Ronda Miller
Address:	515 E. Musser St, Rm 300, Carson City, NV 89701
Telephone:	775-684-0182
Fax:	775-684-0188
Email:	<a href="mailto:rlmiller@admin.nv.gov">rlmiller@admin.nv.gov</a>

**4. PARTICIPATING ENTITY MODIFICATIONS OR ADDITIONS TO THE MASTER AGREEMENT**

These modifications or additions apply only to actions and relationships within the Participating Entity.

Participating Entity must check one of the boxes below.

No changes to the terms and conditions of the Master Agreement are required.

The following changes are modifying or supplementing the Master Agreement terms and conditions.

- A. Term: The initial term of the Contract will be two (2) years (November 1, 2017 through July 31, 2019) with the option of three (3) additional years at the Lead State's discretion and by mutual agreement and upon review of requirements of Participating Entities, current market conditions, and Contractor performance.
- B. Administrative Fee:
- Contractor shall pay a quarterly administrative fee to the State in the form of an electronic funds transfer (EFT) payment. The fee will be payable to the "State of Nevada Purchasing Division." The administrative fee is one percent (1%) and applies to all payments (net of returns, credits, or adjustments) received by the contractor for all products and services provided under the contract during the quarter beginning July 1, 2017, or the date of execution of this amendment, whichever is later.



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 Lead by the State of Nevada

- All administrative fee payments shall include the contract number on any transmittal document. However, only one contract number shall be entered on a transmittal document. If submitting an administrative fee payment for more than one contract, then a separate electronic payment and associated transmittal document shall be submitted by the contractor for each contract.
- The State will not issue an invoice for the administrative fee owed to the State. It is the responsibility of the vendor to pay the administrative fee with no prompting from the State. Contractor shall pay the quarterly administrative fee within forty five (45) calendar days of quarter end.
- The template for the required Quarterly Administrative Fee & Usage Report outlined below may be downloaded from the Purchasing Division website <http://purchasing.nv.gov/vendors/DBINV/>. The report must be submitted via email to: [NVQtlyReport@admin.nv.gov](mailto:NVQtlyReport@admin.nv.gov)

C. Quarterly Administrative Fee Report:

Contractor shall complete the Statewide Contract Quarterly Administrative Fee Report to include at a minimum the data element information listed below. The report shall identify total payments (minus returns and credits) received by Contractor from state agencies, the university and community college system, the Legislative Counsel Bureau, political subdivisions, and other authorized entities that were made pursuant to the contract.

Data Element	Description
Customer Name	Name of entity making the purchase—if customer has multiple locations, please use the main entity name.
Customer Type	Indicate the type of entity making the purchase: S=State Agency E=University and Community College P=Political Subdivision O=Other Entity
PO # or Other Authorization Type	Number provided by the customer to authorize the purchase. If purchase was made with a credit card enter P-Card.
Purchase Description	Description of the product or service purchased.
Quantity	Quantities (excluding returns) of products delivered—enter a quantity of one (1) for a service.



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 Lead by the State of Nevada

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Unit Price	Unit price charged (excluding credits) for the product or service purchased.
Total Cost	Total cost of the purchase—quantity delivered x unit price charged.

D. Fee Payment and Report Schedule:

Contractor shall pay the administrative fee quarterly, if owed, and provide the Quarterly Administrative Fee & Usage Report to the Purchasing Division even if no payments are made in a quarter in accordance with the following schedule:

Period End	Report Due
March 31	May 15
June 30	August 14
September 30	November 14
December 31	February 14

E. Report Modifications:

The Purchasing Division reserves the right to modify the requested format and contents of the Quarterly Administrative Fee & Usage Report by providing thirty (30) calendar days written notice to Contractor. The Purchasing Division may unilaterally amend the contract, with (30) calendar days written notice to the contractor to change the timing for submission of the Quarterly Administrative Fee & Usage Report. Contractor understands and agrees that if such an amendment is issued by the Purchasing Division, Contractor shall comply with all contract terms, as amended.

F. Timely Reports and Fees:

If the administrative fee is not paid and quarterly report is not received within forty five (45) calendar days of quarter end, then Contractor will be in material breach of this contract.

- Lease Agreements: Agencies utilizing leasing must follow all rules and regulations within NAC 333 and NRS 333.
- Subcontractors: All contactors, dealers, and resellers authorized in the State of **Nevada**, as shown on the dedicated Contractor (cooperative contract) website, are approved to provide sales and service support to participants in the NASPO ValuePoint Master Agreement. The contractor's dealer participation will be in accordance with the terms and conditions set forth in the aforementioned Master Agreement.

